



# योजना एवं वास्तुकला विद्यालय, भोपाल

(राष्ट्रीय महत्व का संस्थान, शिक्षा मंत्रालय, भारत सरकार)

## School of Planning and Architecture, Bhopal

(An Institution of National Importance, Ministry of Education, Govt. of INDIA)

No. SPAB/Admin./2025/79

Dated: 09.05.2025

### कार्यालय आदेश / OFFICE ORDER

The Director is pleased to constitute a Social Media Team/Committee at Institute level to manage the social media platforms of the Institute comprising the following members.

- |   |   |             |
|---|---|-------------|
| 1. Dr. Paulose N K<br>Associate Professor     | - | Chairperson |
| 2. Ar. Karna Sen Gupta<br>Assistant Professor | - | Member      |
| 3. Dr. Shanu Sharma<br>Assistant Professor    | - | Member      |
| 4. Ar. Kiranjith C S<br>Assistant Professor   | - | Member      |
| 5. Mr. Kamlesh Chaure<br>Technical Assistant  | - | Member      |

This Team/Committee will be responsible for overseeing the day-to-day operations of the Institute's official social media accounts, including but not limited to content creation, publishing posts, responding to inquiries, and monitoring engagement across platforms such as Facebook, Twitter, Instagram, LinkedIn, etc. This Team/Committee shall coordinate with the Dean / Department office for the necessary contents for creating the social media posts.

Departments are required to identify Social Media Faculty Coordinators in each department for coordinating the information sharing for final content creation. Similarly it is required to nominate (at least two) CEED /GATE Scholars as student coordinators for content creation in each department.

[Director's approval dated 09.05.2025].

(कुलपति)  
Registrar

Copy to:

1. Director/ Director office
2. All Deans / HoDs / Registrar Office/ Administration section
3. Everyone (faculty, staff and students)
4. Computer centre: to upload on institute website