



योजना एवं वास्तुकला विद्यालय, भोपाल

(राष्ट्रीय महत्व का संस्थान, मानव संसाधन विकास मंत्रालय, भारत सरकार)

School of Planning and Architecture, Bhopal

(An Institution of National Importance, Ministry of HRD, Govt. of India)

Dt.29.05.2020

Last Date for submitting Offers: 22.06.2020; 03:00 PM

Sub.: Limited Tender Enquiry for Supply of Computer, Laptop, Server & Printer.

Sir/Madam,

In reference to the above cited subject, please quote your best rates for supply of Computer, Laptop, Server & Printer at institute located at Bhopal. Our institution is An institution of National Importance, Ministry of HRD, Govt. of India. The quotations are invited in sealed envelope. **Quotations through E-mail will not be considered.** The details for procurement are as follows:-

S. No.	Specifications	Qty.	Unit Price with GST ₹	Total (with all taxes) ₹	Remarks	Warranty type & Period
1.	Desktop Computer Apple iMac, 21.5 inch, 2.3 GHz Dual Core Intel Core i5, 8 GB RAM, 1 TB Fusion Drive	02				
2.	Desktop Computer HP Pavilion 24-QA157, 23.8 inch, All-in-One Desktop 8th Gen Intel Core i5-8400T/8GB/1TB, Windows 10 Home, 2 GB DDR, 5 GB Graphics	02				
3.	Laptop Apple Mac Book Pro, 13 inch Retina, 2.3 GHz Quad-Core Intel Core i5, 8 GB RAM, 256 GB SSD, Price of 2.4 GHz	01				
4.	Laptop Dell Thin and Light Laptop - Sil, Dell XPS 13 9370, Core i5 8th Gen 8250U/8 GB RAM/256 GB SSD/Windows 10 Home, 13 inch FHD 1920x1080 Display Thin and light Laptop - Sil	01				
5.	Server, Dell Power Edge Server ,For Video Conferencing Specifications: Model: Dell T440, 2TB HDD, 32 GB DDR4 RAM	01				
6.	Laptop Dell XPS 13 9370, Core i5, 8th Gen-8250U/8 GB RAM, 256 GB SSD, Windows 10 Home with MS Office, 13 inch FHD 1920x1080 Display Thin and Light Laptop - Sil	01				
7.	Office Jet Printer OfficeJet Printer (Colour), HP OfficeJet Pro 9020, A-3, All-in-One, Wireless Smart Colour Printer	01				
8.	LaserJet Printer LaserJet Printer (Colour), HP LaserJet Colour, A-4	01				
			Total ₹			

Note: Please write GSTN No. in your quotation.

* Institute has reserve the right to consider the quotations of items stated above; lowest rate quoted on individual items as per the specification and requirement from different firms.

Mandatory Documents:

- The bidder should enclosed valid Authorization Certificate (Distributor, Dealer, Partner) of the company for which the rate of the item (required make) is quoted such as Apple, Hp, Dell.
- **Earnest Money Deposit of ₹23,000/-** The amount (non-interest bearing shall be refunded after deducting the dues, on completion period for successful bidder] (EMD will be refunded to unsuccessful bidders)

Bank Details : RTGS/NEFT, Account Name: **SPA BHOPAL Internal Receipts**
Account No.: **2073201002565**, IFSC Code: **CNRB0004725**, Bank Name: **Canara Bank**
Branch Name: Bhauri Bhopal

- **Last Date for submitting of Quotation :**

Tender through E-mail will not considered. **Tender will be submitted only through Speed Post/Courier/in person.** Institute will not responsible for delay in post.

Monday, 22nd June, 2020; 03:00 pm

Address: Section Officer, Stores and Purchase Section, School of Planning and Architecture,
Neelbad Road, Bhauri, Bhopal-462 030 (MP)

- **Date and Time of Opening of Quotation :**

Quotations will be open on **Monday, 22nd June, 2020; 04:00 pm, QIP Building SPA Bhopal**. Interested representative of the firm may attend at the time of opening of quotations.

- **Other Terms and Conditions :**

1. Cost of the item is all inclusive of the taxes & transport charges (as mentioned in your quotation).
2. All items shall be provided during normal working hours of 9.30 Hrs to 17:30 Hrs within 10 working days from issuance of this order.
3. On receipt of Tax Invoice, payment will be made within 15 days of receipt of invoice or delivery of items in satisfactory condition, whichever is later.
4. All payments will be made through NEFT/RTGS for which bank details will be mentioned in Tax Invoice.

The Institute reserves the right to cancel the purchase order in the event of one or more of the following circumstances:

- Breach by the firm of any of the terms and conditions in the proposal;
- Any action by the service provide which is in breach of law or accepted practices in commercial transactions;
- If the vendor goes into liquidation voluntarily or otherwise.

Kindly acknowledge the receipt of the mail and reply early as possible

Yours faithfully,

Sd/-

For Stores & Purchase Section

E-mail: storespurchase@spabhopal.ac.in

Phone: 0755-2526829 (Mon-Fri; 09:00 am to 05:30 pm)

Please Note:

- *Institute reserves the right to accept or reject any/all Rate Enquiry without assigning any reason, thereof.*
- *Institute reserves the right to cancel the Rate Enquiry Process at any stage, before awarding the contract.*
- *Institute reserves the right to procure increase/decrease the number of quantity of the items.*