



# योजना एवं वास्तुकला विद्यालय, भोपाल

(राष्ट्रीय महत्व का संस्थान, शिक्षा मंत्रालय, भारत सरकार)

## School of Planning and Architecture, Bhopal

(An Institution of National Importance, Ministry of Education, Govt. of INDIA)

### Stores & Purchase Section

No. SPAB/S&P/RFP-Pathology/2023/406

Date: 05.12.2023

#### **REQUEST FOR PROPOSAL (RFP) FOR EMPANELMENT OF PATHOLOGY LAB SERVICE ON CALL BASIS**

School of Planning and Architecture, Bhopal invites **REQUEST FOR PROPOSAL (RFP)** from Pathology Laboratory for providing diagnostic tests for the Faculty, Staff and their dependents and Students on minimum rates for a period of initial 01 year at SPA Bhauri Campus (on Call Basis).

The interested laboratories/ pathlabs may contact [storespurchase@spabhupal.ac.in](mailto:storespurchase@spabhupal.ac.in) or Stores & Purchase Section, SPA Bhopal, Neelbad Road, Bhauri, Bhopal (M.P.) -462030 Telephone No.-**0755-2526803, 2526829, 2526814** for further enquiry / details, if any.

Last date for submitting RFP is 22.12.2023 upto 17:00 hrs.

Registrar

**Terms & Condition:-**

- 1 SPA Bhopal is only facilitating the service and is not responsible for any service affected by the service provider quality related issues between the two parties namely Student/Faculty/Staff and their dependents and the Pathology Lab Service Provider.
- 2 Misuse of the premises (as defined by administration management) is not allowed.
- 3 Supply of any restricted/banned medicines/ reagent not to be used. If found guilty the services of the service provider shall be terminated with immediate effect and action shall be initiated against the persons.
- 4 For any grievance or arbitration between service taker and service provider the jurisdiction shall be Bhopal.
- 5 Patient record/data security/Information not to be disclosed any other.
- 6 Protocol/SOP/ Guidelines shall be followed which was framed for pathology labs.
- 7 Pathology Labs who apply for in response to this RFP will be empanelled after scrutiny.
- 8 Sample of patients will preferably area for sample collected would be common areas / Infirmery etc. collected by phlebotomist of the concerned labs at SPAB Campus (on call basis). Reports will be delivered to the requester of SPAB by the lab and necessary payment/charges shall be paid directly by the users of the service to the service provider.
- 9 Documents to be enclosed with RFP-
  - A. Registration with appropriate authority / vendors.
  - B. NABL/NON-NABL[accreditation/authorized]certificate.
  - C. ID Proof of the person who is authorize by the lab for sample collection should be provided.
- 10 Competent Authority of SPA Bhopal reserves the right to accept / reject any application/ to reject all the RFP at anytime, without assigning any reason.
- 11 If any empanelled Lab is found involved in any wrong doing or over charging etc, then the concerned Lab would be suspended/removed from SPAB panel and would be black listed for specified period for future empanelment with SPAB.
- 12 Empanelled lab should notify one nodal officer/ executive with contact details for SPAB beneficiaries, for the SPA in case of requirement.
- 13 Kindly respond by given date and submit your offer on the following address Stores & Purchase Section, SPA Bhopal, Neelbad Road, Bhauri, Bhopal (M.P.) -462030.
- 14 List of rates of the pathology investigation for Bhopal to be enclosed and addressed to.
- 15 **Eligibility criteria-**
  - A. The lab must be valid NABL/Non-NABL [accreditation/authorization] certificate.
  - B. Lab/Agency/Diagnostic centre should have minimum experience of five years in the field of handling similar works of government, departments/ semi-government/ private.
  - C. Should have all valid registration documents for compliance to all statutory requirements i.e. registration with appropriate authority.
  - D. The Lab should have its full fledged own unit.
  - E. An onsite inspection may be under taken by the evaluation committee of SPAB before empanelment.

Registrar

**Application for empanelment of Pathology LABS for patient of SPA Bhopal**

1. Name of the Lab - \_\_\_\_\_ Address \_\_\_\_\_  
\_\_\_\_\_

Telephone Number \_\_\_\_\_ Email ID \_\_\_\_\_

Name with details of nodal person for contact- \_\_\_\_\_

2. Experience of working in the MOU Format in Govt/Semi-govt./Private (Attach Details).
3. List of Pathologist and Lab Technician available \_\_\_\_\_
4. List of test available \_\_\_\_\_
5. Rates list for Investigations \_\_\_\_\_ Discount offer on all investigations.
6. We agree to provide services on payment basis \_\_\_\_\_
7. (1) Whether NABL/NON NABL accredited/authorized \_\_\_\_\_  
  
(2) Details of NABL/NON-NABL accreditation/authorized and validity period.
8. We agree to on-site inspection for evaluation before empanelment.
9. All documents are to be signed and stamped by the authorized signatory on all pages.

We hope our organization will be considered for tie-up with SPA Bhopal for providing services to the SPAB beneficiaries.

Signature/ Authorized signatory

Name \_\_\_\_\_

Address \_\_\_\_\_ Phone no. \_\_\_\_\_

E mail ID \_\_\_\_\_

Seal/Stamp

## **CERTIFICATE OF UNDERTAKING**

- 1) It is certified that the particulars given in RFP are correct & minimum eligibility criteria are satisfied.
- 2) That the Pathology investigation Laboratory shall not charge higher than the normal market rates or the rates agreed to whichever is less.
- 3) That any information is found to be untrue, LAB would be liable for de-recognition by SPAB.
- 4) That the LAB has the capability to submit bills and medical records both in soft and hard format to the patient/ employee.
- 5) Agree for the terms & conditions prescribed in the application document.

(SIGNATURE OF APPLICANT OR  
AUTHORISED AGENT WITH SEAL)

## **Annexure-II**

**Copies of following documents (wherever applicable) are to be submitted along with application.**

- 1) Copy of legal status, place of registration & principal place of business of the Pathology laboratory.
- 2) A copy of partnership deed /memorandum and articles of association if any.
- 3) Copy of NABL accreditation/authorization.
- 4) List of investigation facilities available with the LAB.
- 5) Copy of compliance with statutory requirements including that of waste management.

(SIGNATURE OF APPLICANT)