



योजना एवं वास्तुकला विद्यालय, भोपाल

School of Planning and Architecture, Bhopal

(An Institution of National Importance under Ministry of Education, Government of India)

No. SPAB/S&P/Fire Ext./Ref/2024/218

Date: 13.08.2024

To,

M/s

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CALL FOR QUOTATION FOR REFILLING OF FIRE EXTINGUISHERS

1. School of Planning and Architecture, Bhopal is an Institute of National Importance under the Ministry of Education, Government of India (Autonomous Body). SPA Bhopal invites quotation for the refilling of Fire Extinguishers installed at different locations of SPA Bhopal, Bhauri campus as per description mentioned below:-

Sl. No.	Fire Extinguisher Types	Qty in Nos.
1	Type CO2, Weight: 4.5 Kg	26
2	Type ABC, Weight: 6 Kg	16
3	Type ABC, Weight: 4 Kg	17
4	Type ABC, Weight: 4.5 Kg	01
5	Type ABC, Weight: 5 Kg	02
6	Type ABC, Weight: 6 Kg	15
7	Type ABC, Weight: 9 Kg	59
	Total	136

2. You are requested to please submit your sealed quotation for the above-mentioned work addressed to The Registrar Office, School of Planning and Architecture, Bhopal, QIP Building, Neelbad Road, Bhauri, Bhopal -462030. The last date for the submission of quotation is 22.08.2024 upto 17:00 hrs.

Assistant Registrar (S&P)



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Quotation for Refilling of Fire Extinguisher

A-Details of Firm: -

S. No.	Description	Information
1.	Name of the Firm:	
	Complete Address:	
2.	Contact person of Firm Phone / E-mail :	
3	PAN & GS TIN No.: (Copy enclosed)	

B - SCOPE OF WORK

Schedule Of Quantity				
Name of Work: For refilling of 136 numbers of fire Extinguisher including GST, Delivery charges (To & Fro from SPA Bhopal), Repairing Charges Spare parts (if any) at the premises of the campus of SPA Bhopal.				
Type: CO2, Weight: 4.5 Kg (Total Qty. - 26)				
S.No	Description/ Make	Quantity	Unit Price with GST / Rate in words	Total Price With GST (Rate in figure)
1.	Getech (BC) - Gross wt. 16 kg	16		
2.	ABC Minimax- Gross wt. 16 kg	10		

Type: ABC, Weight: 6 Kg (Total Qty. - 16)

S.No	Description/ Make	Quantity	Unit Price with GST / Rate in words	Total Price With GST (Rate in figure)
1.	Lifeguard (ABC)	16		

Type: ABC, Weight: 4 Kg (Total Qty. - 17)

S.No	Description/ Make	Quantity	Unit Price with GST / Rate in words	Total Price With GST (Rate in figure)
1.	Safety Plus (ABC)	13		
2.	Vintex (ABC)	1		
3.	Cease Fire (ABC)	3		

Type: ABC, Weight: 4.5 Kg (Total Qty. - 1)

S.No	Description/ Make	Quantity	Unit Price with GST / Rate in words	Total Price With GST (Rate in figure)
1.	BC Fire Extinguisher (Lightex) CO2	1		

Type: ABC, Weight: 5 Kg (Total Qty. - 2)

S.No	Description/ Make	Quantity	Unit Price with GST / Rate in words	Total Price With GST (Rate in figure)
1.	ABC Fire Extinguisher (Lightex)	2		



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Type: ABC, Weight: 6 Kg (Total Qty. - 15)

S.No	Description/ Make	Quantity	Unit Price with GST / Rate in words	Total Price With GST (Rate in figure)
1.	Getech (ABC)	15		

Type: ABC, Weight: 9 Kg (Total Qty. - 59)

S.No	Description/ Make	Quantity	Unit Price with GST / Rate in words	Total Price With GST (Rate in figure)
1.	Safeguard (ABC) 9 Kg	4		
2.	Lifeguard (ABC) 9 Kg	40		
3.	Minimax (ABC) 9 litre *	8		
4.	Safeguard (with chain) (ABC) 9 Kg	3		
5.	Vintex (ABC) 9 litre * M Foam	4		

Total	136 Nos.	Total Amount Including all taxes	
Amount in Rupees			

Notes: Bidders shall have to be responsible for seal & signed on each page of Terms & Condition.

Date:

Place:

Signature of Bidder.

Seal of the Bidder

Terms and Conditions of quotation & work to be executed: -

1. The Bidder should be read carefully & understand the scope of work which is to be done.
2. The Bidder should visit the site before submitting the quotation.
3. The Bidder should clearly indicate on each copy of the tender under their full signature whether it is the original or photocopied. Unsealed Quotation will be rejected summarily.
4. The contractor will be responsible for execution & completion of the work within stipulated the time Period.
5. You are required to refill the Fire Extinguisher at site office only at ESO- Office, SPA, Bhopal Bhauri Campus, between 9:00 Hrs. to 1730 Hrs. on all working days except Saturday, Sunday and holidays
6. You are required to quote the rates inclusive of all taxes, transportation to & fro etc. from SPA Bhopal to your workshop, if any.
7. The payment will be made within 15 working days of completion of work and satisfactory report from user end.
8. Validity of Fire extinguisher material would be one year from the date of fire extinguisher delivery after refilling and certificate of the same would be given.
9. The institute shall carry out random testing of one or two Fire Extinguisher(s) in presence of the Institute Authority. After testing the same will be refilled by the firm at no cost.
10. Successful delivery and satisfactory report from user end.
Payment Authority Director, SPA, Bhopal.
GSTIN No. of SPA 23AADAS6062L1ZC
Quality Assurance Officer Dean (P&D) / Associate Dean (P&D).
11. Order Cancellation.
The Institute reserves the right to cancel the order in the event of one or more of the following circumstances:
 - a). Delay in delivery beyond a period of 15 working days from the date of order.
 - b). Breach by the firm of any of the terms and conditions in the proposal.
 - c). Any action by the Firm which is in breach of law or accepted practices in commercial transactions.
12. The bidder shall make adequate arrangements for the safety of labourers during the execution/installation/refilling of Fire Extinguisher. He will be responsible for any compensation & the same will have to be paid by him as decided by the competent authority.
13. The department reserves the right of omitting or suspending the installation of fire Extinguisher changing the locations. If considered necessary in subsequent stage.
14. The work should be started within a day or two after the award of the work order.
15. The work should be completed in a maximum of 10 days after award of work.
16. The bidder should submit Copies of PAN Number, GST Number with the quotation.



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17. 5% of the net payable amount will be deducted as Security Deposit and will be paid after 2 months of submission of the final bill against guarantee period.
18. The last date of submission of quotation in physical form in a sealed envelope is 22.08.2024 upto 17:00 hrs. No quotation will be received/entertained after 17:00 hours. The quotation will be opened on 23.08.2024 at 11:00 hrs, those who wish to join the opening of quotation / proposal, process may attend the same in the Chamber of Dean (P&D), School of Planning and Architecture Bhopal Bhauri, Bhopal.
19. Quotation once submitted will remain with the Institute and will not be returned to the bidder.
20. In case of any dispute regarding the work, the Director, SPA Bhopal will have right to take appropriate decision.
21. Bidders shall have to be responsible for seal & sign on all the pages of Terms & Condition.
22. The quotation is in a sealed envelope, to be submitted to Registrar Office, School of Planning and Architecture, Bhopal, QIP Building during working hours only.
23. Please fill the quotation with due care and ensure no differences in totaling / qty and no mismatch of rates in each item and in overall total.

Please Note:

- *Institute reserves the right to accept or reject any / all Rate Enquiry without assigning any reason, thereof.*
- *Institute reserves the right to cancel the Rate Enquiry Process at any stage, before awarding the contract.*
- *Institute reserves the right to increase or decrease the quantity of the above and may consider procuring from the same or other firm before awarding the contract.*

I/We hereby declare that I/We have read and understood the above all the Terms & Conditions/ instructions mentioned above for the guidance of bidders.

Witness: Signature of bidder : _____

Name of Bidder _____

Date: _____

(Signature of Contractor)

[SEAL]



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Please submit the Quotation by hand and on or before 22.08.2024 upto 05:00 P.M.

To
The Registrar Office,
School of Planning and Architecture,
QIP Building,
Neelbad Road, Bhauri,
Bhopal-462 030 (MP)

Sd/-

Assistant Registrar (S&P)

School of Planning and Architecture, Neelbad Road, Bhauri, Bhopal-30

E-mail: storepurchase@spabhupal.ac.in

Phone: 0755-2526814, 2526808, 2526839 (Mon-Fri; 09:30 am to 05:00 pm)