

School of Planning and Architecture, Bhopal
Stores & Purchase Section

F. No: SPAB/ 2016-17/01/Stores & Purchase

Dated: 22.12.2016

All vendors (stationery items)

Sub.: Annual Rate Contract for supply of stationery items

Madam/ Sir,

In reference to the above cited subject, please quote your best rate in the given format & specifications (inclusive all taxes, F.O.R & Valid upto 31.12.2017).

Quotation must be in sealed covers and super scribed on the top of the envelope as Quotation for Annual Rate Contract for supply of stationery items) along with a DD of Rs. 5,000/- towards EMD in favour of Director, SPA-Bhopal (refundable and non-interest bearing) sent to *The Asst. Registrar (Stores & Purchase), School of Planning and Architecture, Bhopal, Neelbad Road, Bhauri – 462 030, Bhopal (M.P.)* through speed-post/ by-hand in dispatch section latest by 14:30 hrs of 03.01.2017. Opening date of limited tender is 03.01.2017 of 16:00 hrs (interested participated firm/ representative may participate in the opening of tender procedure).

Thanking you in anticipation of your prompt reply.

Encl.: Format for Annual Rate Contract for stationery (total 07 pages) excel file

Yours faithfully,

Sd/-

(Manish V. Zokarkar)
Asst. Registrar (Stores & Purchase)

Please note: You may please visit the Institute on any working days from 9:00 am to 5:30 pm for any query in this regard OR you may call on 0755-2526829

- *Institute reserves the right to accept or reject any/all tenders without assigning any reason, thereof.*
- *Institute reserves the right to cancel the entire tendering process at any stage, before awarding the contract.*
- *Quotations not adhering to the specification, above conditions and without EMD will be outrightly rejected.*