

ANNUAL RATE CONTRACT FOR SUPPLY OF STATIONERY ITEMS (CONSUMABLE ITEMS)
(RATE SHOULD BE INCLUSIVE OF ALL TAXES, F.O.R. & VALID UPTO 31.12.2017)

S. No.	items	brand	Qty	Rate (inclusive of all taxes & F.O.R.)	Remarks, if any
1	A- 4 Photocopier paper (75 GSM)	JK photocopier	per carton		
2	A-3 Photocopier paper (75 GSM)	JK photocopier	per carton		
3	Sea-green note sheet (A-4 size) (75 gsm)	JK photocopier	per carton		
4	Ball pen (blue/black/red/green)	LINC glycer	pckt / 5 piece		
5	Gel pen (blue/black/red/green)	Reynolds treamax	set of 10		
6	Reynolds 045 carbure (ball pen)	Reynolds	set of 10		
7	Fevistik super (glue stick-non toxic) (15 gram each)	Pidilite	per box / 20 piece		
8	Stapler pin (size: 10 -1M)	Kangaro	per box / 20 piece		
9	Stapler pin (size: 23/8-H, 8mm (5/16"))	Kangaro	per box/ 20 piece		
10	Stapler pin (size: 24/6-1M)	Kangaro	per box/ 20 piece		
11	Stapler pin (size: 23/10- H)	Kangaro	per box/ 20 piece		
12	Stapler pin (size: 23/17-H, 17mm (5/8"))	kangaro	per box/ 20 piece		
13	Stapler (No. 10)	Kangaro	per box/10 piece		
14	Stapler HP - 10	Kangaro	per box/10 piece		
15	Stapler HP - 45	kangaro	per box/10 piece		
16	stabpler HD - 1217	kangaro	per box/10 piece		
17	Binder clip (51 mm)	Infinity	per packet		

18	Binder clip (25 mm)	Infinity	per box/ 12 pckt/144 nos.		
19	Binder clip (19mm)	Infinity	per box/ 12 pckt/144 nos.		

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20	binder clip (32 mm)	Infinity	per box/ 12 pckt/144 nos.		
21	Binder clip (41 mm)	Infinity	per pckt		
22	White Board marker (2 m/m) produce code: EK-500 (blue/black/red/green)	Cello	per box/ 10 piece		
23	Permaline™ OHP/CD/DVD (Blue/Black/Red/Green)	Cello	per box/ 10 piece		
24	Permanent Marker (1.5 m/m) produce code: EK-107R (Blue/Black/Red/Green)	Cello	per box/ 10 piece		
25	Self stick note pads (paper markers) (15mmX75mmX5 colors)	STIC ON	per box/ 24 pckt		
26	Pencil HB	Natraj/ Doms	per box/ 10 nos.		
27	HB 2	Natraj/ Doms	per box/ 10 nos.		
28	HB 4	Natraj/ Doms	per box/ 10 nos.		
29	HB 6	Natraj/ Doms	per box/ 10 nos.		
30	HB 8	Natraj/ Doms	per box/ 10 nos.		
31	2 B	Natraj/ Doms	per box/ 10 nos.		
32	4 B	Natraj/ Doms	per box/ 10 nos.		
33	6 B	Natraj/ Doms	per box/ 10 nos.		
34	8 B	Natraj/ Doms	per box/ 10 nos.		
35	HB Pencil with eraser on top	Natraj/ Doms	per box/ 10 nos.		

36	Special deluxe cobra file (No. 2500)	Mirror Office file	per set/ 04 piece		
37	Box file/ Index file (index A to Z)	Jambu deep	per set / 04 piece		
38	White transparent tape 2" wide/ 65 meter	good quality	per set/ 06 piece		

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S. No.	items	brand	Qty	Rate (inclusive of all taxes & F.O.R.)	Remarks, if any
39	White transparent tape 1" wide/ 65 meter	good quality	per set/ 12 pieces		
40	White transparent tape ½ inch/ 65 meter	good quality	per set/ 24 piece		
41	Brown packing tape 2" wide/ 65 meter	cello	per set/ 06 piece		
42	Register (100 pages) 17 X 27 inch/ 55 gsm	classmate	per no.		
43	Register (200 pages) 17 X 27 inch/ 55 gsm	classmate	per no.		
44	Register (400 pages) 17 X 27 inch/ 55 gsm	classmate	per no.		
45	Pen drive (8GB) OS supportive	HP/ sony/ moserbaer	per no.		
46	Pen drive (16 GB) OS supportive	HP/ sony/ moserbaer	per no.		
47	Pend rive (32 GB) OS supportive	HP/ sony/ moserbaer	per no.		
48	L-folder	Any good quality	per pckt/ 20 nos.		
49	Button folder	Any good quality	per pckt/ 12 pieces		
50	U-clip	CLARO	per box/ 12 pckt		
51	Single punching machine	Kangaro	per box/ 10 nos.		
52	Double punching machine (DP 500)	Kangaro	per box/ 10 nos.		
53	Double punching machine (DP 500)	kangaro	per no.		

54	Electronic Calculator	Casio (MJ-120D)	per no.		
55	Board pin/ push pins colour (plastic on top)	CLARO	per box/ 12 pckt		
56	White thread tag	Any good quality	per packt/ 500 white tag		
57	Plastic Scale (12 inch)	Natraj/ Doms	per packt/ 10 pieces		

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S. No.	items	brand	Qty	Rate (inclusive of all taxes & F.O.R.)	Remarks, if any
58	Steel scale	Natraj	per pckt/ 10 pieces		
59	Highlighter	Cello	per pckt/ 05 different colors		
60	Whitener	Korex	per box/ 10 nos.		
61	Paper cutter	claro/ infinity	per box/ 10 pieces		
62	Stamp pad (110 mm X 69 mm) plastic body (big size)	camel/ faber castel	per no.		
63	Stamp pad (110 mm X 69 mm) plastic body (regular size)	camel/ faber castel	per no.		
64	Battery (AAA)	Eveready/panasonic/	per strip/ 10 nos.		
65	Battery (AA)	Eveready	per strip/ 10 nos.		
66	alkaline battery (AAA)	eveready/ duracell	per strip/ 10 nos.		
67	alkaline battery (AA)	eveready/ duracell	per strip/ 10 nos.		
68	Water bottle (1 litre)	Cello/ milton	per packt/ 06 nos.		
69	Tape dispenser (1"core)	Any good quality	per no.		
70	File pad with thread to tie-up	Jambu deep	per bunch of 24 nos.		
71	Butter sheet A1 (super white)	Any good quality	per ream of 480 sheets		

72	Envelope (big) A3 size Yellow	Jambu deep	per packet of 50		
73	Envelope (small) A4 size (brown)	Any good quality	per packet of 50		
74	A1 Cartridge sheet	Any good quality	per ream of 250 sheets		
75	A2 cartidge sheet	Any good quality	per ream of 250 sheets		
76	drawing sheet (full imperial)	Any good quality	per sheet		

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S. No.	items	brand	Qty	Rate (inclusive of all taxes & F.O.R.)	Remarks, if any
77	Drawing sheet (half imperial)	Any good quality	per sheet		
78	external hard disk (500 GB)	HP/ Seagate/ Sony/ Moserbaer	per no.		
79	External hard disk (1 TB)	HP/ Seagate/ Sony/ Moserbaer	per no.		
80	External hard disk (2 TB)	HP/ Seagate/ Sony/ Moserbaer	per no.		
81	Simple DVD	moserbaer/ sony	per packt of 50 nos.		
82	Rewritable DVD	moserbaer/ sony	per box of 10 pieces with plastic cover		
83	Optical mouse	DELL/ HP/ any good quality	per no.		
84	Optical mouse (wireless)	DELL/ HP/ any good quality	per no.		
85	Keyboard	DELL/ HP/ any good quality	per no.		
86	White board duster	Any good quality	per packet of 10 nos.		
87	Brown sheet (full size) for packing	Any good quality	per roll of 50 sheets		
88	Scissor medium (size)	kangaro/ munix	box of 10 nos.		

89	Sketch pen set (12 nos.)	Doms/ Stic	per packet of 10/12 sketch color		
90	Plastic rope (01 bundle)	Any good quality	per roll		
91	Pen (use & throw) packet (20 pen)	Any good quality	per packt of 20 pens		
92	Exam board (omega)	ajanta	per no.		
93	Conference pad	jambu deep	per packt of 25 nos. (20 pages)		
94	Label sheets (ST12 to ST 24) A4 size	ODDY/ Desmate	per packet of 100 pieces		
95	Fevicol mr squeeze bottle (100 gm)	Pidilite	box of 10 nos.		

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96	Extension board (4 way socket)	havells/ anchor	per no.		
97	Mouse pad	dell/ sony/ hcl/ moserbaer	per no.		
98	Paper weight	good quality	per no.		
99	Gum bottle (Kangaroo/ Camel) (250 ml)	camel	per bottle		
100	Tracing sheet A1	Any good quality			
101	Rubber band (medium size) silky	Any good quality	per packt of half kg		
102	green bag (cloth folder with thread)	Any good quality	per no.		
103	visiting card holder (240 cards case)	CLARO/ Infinity	per no.		
104	Attendance register (2 quire)	Any good quality	per no.		
105	Attendance register (3 quire)	Any good quality	per no.		
106	duster cloth (check)	Any good quality	set of 12 nos.		

107	stapler pin remover (kangaroo)	kangaroo	per no.		
108	envelope (A4 size) inner cloth/ plastic	Any good quality	pack of 50		
109	eraser (pckt)	apsara (non dust)	packet of 20		
110	stock register (more than 300 pages)	Any good quality	per no.		
111	CD folder bag (100 CD)	Any good quality	per no.		
112	colin (500 ml)	colin	per no.		
113	dispatch register (400 pages)	Any good quality	per no.		
114	dispatch register (200 pages)	Any good quality	per no.		

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115	receipt register (400 pages)	Any good quality	per no.		
116	receipt register (200 pages)	Any good quality	per no.		
117	stock book (300 pages)	Any good quality	per no.		
118	cash book (280 pages)	Any good quality	per no.		
119	cash book (200 pages)	Any good quality	per no.		
120	reynolds racer gel pen	reynolds	pack of 10		
121	Double side adhesive tape (half inch 5 mtrs)	oddy/ premiere	packt of 10		
122	self adhesive poly bags (size 11.8" X 13.8")	Any good quality	per packt of 100 nos.		
123	cello freeflo gel pen	cello	packt of 10		
124	strip folder	Any good quality	pack of 12 nos.		

125	natraj gel pen (gelix)	natraj	pack of 05 pen		
126	natraj gel pen (l-tip)	natraj	pack of 10 nos.		
127	Colored paper (blue) A-4 size (75 gsm)	Oddy	per ream		
128	Colored paper (yellow) A-4 size (75 gsm)	Oddy	per ream		