

# **SCHOOL OF PLANNING AND ARCHITECTURE, BHOPAL**

## **Instructions for PG Programme**

Last date of submission of fee to take admission is 04.07.2016 for the **first list**.

For provisional admission, candidates are required to submit semester 1<sup>st</sup> fee Rs. 66300/- for hosteller and for day scholar semester fee Rs. 55300/- (by online State Bank Collect) along with admission form with all scanned documents required. SC/ST candidates are exempted from tuition fee of Rs. 25000/- per semester. Detailed fee structure, form and instruction are available on website [www.spabhupal.ac.in](http://www.spabhupal.ac.in)

Candidates are required to pay the fee by online State Bank Collect.

**Kindly send by mail an advance scanned copy of Admission Form and all relevant documents along with fee transaction receipt at [admission@spabhupal.ac.in](mailto:admission@spabhupal.ac.in)**

**Candidates selected in first list can cancel their candidature on or before 4<sup>th</sup> July 2016 by 5:00 P.M. by sending an application in writing or by sending a mail at [admission@spabhupal.ac.in](mailto:admission@spabhupal.ac.in).**

### **REFUND RULES OF INSTITUTE FEES FOR POST GRADUATE STUDENTS**

- For candidate withdrawing admission from PG Programme and requesting for refund of fee in writing before the last date of submission of fee for the respective admission list, Institute fee will be refunded after deduction ₹ 1000/- as the processing fee.
- For candidate withdrawing admission from PG Programme and requesting for refund of fee in writing after the last date of submission of fee or later for the respective admission list, only one-time chargeable fee will be refunded.

### **REFUND RULES FOR THE HOSTEL CHARGES**

- If any candidate withdraws his/her admission and avails even one day of lodging, and boarding facilities of SPA Bhopal Hostel, his/her full semester hostel charges shall be deducted.
- No regular student of SPA Bhopal will be allowed to discontinue hostel facility in the middle of the session/ semester.