



योजना एवं वास्तुकला विद्यालय, भोपाल

FA-7 (A)

SCHOOL OF PLANNING AND ARCHITECTURE, BHOPAL

दौरा अनुमोदन फार्म / Tour Approval Form (ONLY CPDA)

1. नाम / Name _____
2. पी.एफ. क्र / P.F NO. _____ पद / Designation _____
3. विभाग / Department _____ पै बेण्ड / PAY & GP/AGP _____
4. दौरे का उद्देश्य / Purpose of Trip (CPDA) _____
5. प्रस्थान दिनांक / Date of Departure _____ वापिसी दिनांक / Date of Return _____
6. अवकाश का विवरण / Details of Leave:

Leave applied for	From	To	Days

Prefix			Saturday/Sunday/Gazetted Holiday/ Restricted Holiday/other leave
Suffix			

Proposed Expenditure

Air / Train / Road	To	From	Class	Fare
Local Transport	Taxi / Auto etc		Distance	Fare
Accommodation	Date of check In	Date of Check out	Amount	
Food	Number of day		Amount	
Others	Amount			
Total expenditure			Rs.	

आवेदक के हस्ताक्षर / Signature of Applicant

अनुशंसित / अनुशंसित नहीं / (Recommended / Not Recommended).

विभाग प्रमुख / HOD _____ संकायाध्यक्ष (संकाय कल्याण) / Dean (Faculty Welfare) _____

Balance in CPDA Account

a) Financial Year: _____

b) Block Year : _____

निदेशक

Director