



SCHOOL OF PLANNING AND ARCHITECTURE, BHOPAL
(An Institute of National Importance created by an Act of Parliament)

Office of the Dean – Research and Development

ADJUSTMENT OF PROJECT EXPENDITURE CHARGED TO INSTITUTE EXPENDITURE

Approval cum Sanction Order

Date:

Details of Expenditure : _____

Major and minor heads in Institute Account: _____

Project to which the Expenditure is to be booked : _____

Head expenditure under the Project : _____

Balance Available in Project Account (As On Date) _____

PI

Dean – R & D

Director

Payment Voucher (Fill up by Account Section)

Vr. No. dt. Account Head

Drawn Vide: Cash/Cheque No. Dt Amount.....

Project Account Details:

A/c Name: A/C No.: Bank Name:

IFCS Code:

Accountant Section Officer Deputy Registrar Registrar