

SCHOOL OF PLANNING AND ARCHITECTURE, BHOPAL
NEELBAD ROAD, BHAURI, BHOPAL-462030

No.SPAB/AEO/2015/1061

December 09, 2015

Notice

Students of all programmes should register themselves provisionally for the semester (Jan – June 2016), by paying their semester fees in the A/c No. 4725201000004 at the Canara Bank, SPAB –Bhauri Branch or online through I-Collect facility of SBI , during office hours/ bank hours. No transfer of fee through NEFT/RTGS will be accepted.

The fee details are as following:

UG- Architecture & Planning Batches 2011 to 2013 batch

	General	SC/ST
Hosteller	Rs. 23,900	9,900
Non Hosteller	Rs.17,900	3,900

UG- Architecture & Planning Batches 2014to 2015 batch

	General	SC/ST
Hosteller	Rs. 27,250	11,250
Non Hosteller	Rs.21,250	5,250

PG- Architecture & Planning Batches 2014to 2015 (All batches)

	General	SC/ST
Hosteller	Rs. 27,250	11,250
Non Hosteller	Rs.21,250	5,250

Registration and Fees shall be paid as per the following schedule of dates:

For all Under Graduate (UG) batches	-on 04.01.2016 (without late fee)
For all UG batches with a fine of Rs.1000/-	-05.01.2016 to 11.01.2016
For all Post Graduate (PG) batches	-on 05.01.2016 (without late fee)
For all PG batches with a fine of Rs.1000/-	-06.01.2016 to 11.01.2016

The fine is for late registration. On payment of prescribed fee and production of receipt, Accounts section will issue NOC for Registration and Students can get registered. Student shall deposit their semester fee in the fee book issued to them. The I-Collect facility with SBI will be open from 15.12.2015 to 11.01.2016.

For detailed information on payment of fees, students may refer to the instructions given on page-2.


Assistant Registrar (Academics)

Copy to:

- Director/Deans/Registrar/All HOD's
- DR (F&A)
- Manger SBI Bank, IISER Branch
- Manager, Canara Bank ,SPAB Bhauri branch & With the request to
 - (a) Retain the fee counterfoils one pertaining to bank and other for Accounts section
 - (b) Furnish date wise details of fee collected duly supported by Challan (Accounts Copy) to Account Section
 - (c) Adhere to the schedule of late fee and other details given in this notification
- No fee shall be received after last date of registration as given above.
- Section Officer Concerned – for instructing the bank and doing all necessary arrangement related to fee.
- All Notice Boards

INSTRUCTIONS

The fee for the semester is to be paid as following:

For all Under Graduate (UG) batches	-on or before 04.01.2016 (without late fee)
For all UG batches with a fine of Rs.1000/-	-05.01.2016 to 11.01.2016
For all Post Graduate (PG) batches	-on or before 05.01.2016 (without late fee)
For all PG batches with a fine of Rs.1000/-	-06.01.2016 to 11.01.2016

The fine is for late registration.

Students are requested to make use of the fee books issued to them, for payment of Fees to the Canara Bank A/c.No.4725201000004, SPA Bhopal Bhauri Branch. The counter foil has to be submitted promptly to the office to obtain NOC for Registration from the Accounts Section.

Alternately, students can also use the i-collect facility of State Bank of India. Please note that this facility can also be used from any SBI branch. As far as possible, use only SBI branches as the charges for other banks are high. Students who pay the fee through i-collect have to submit a copy of the receipt to Accounts section to obtain NOC for Registration. The i-collect facility will be available from 15.12.2015, up to 11.01.2016.

It has to be ensured that the payment reaches in the account of the Institute on or before the stipulated dates. **This is also applicable to DASA students and students who are on training. Even if the training students are not physically present at the Institute, they should ensure their fees are paid and communication is sent promptly to office.** No extension or concession will be given to training batch for payment of fees.

In case the fee book is lost, duplicate fee book may be obtained from the office on payment of fine of Rs.500/-. This also has to be paid using a challan obtained from the Accounts section, directly to the bank.

SC/ST students are exempted from payment of tuition fee but have to pay other prescribed fees. Mess fees have to be paid separately and should not be included with the Institutes fees.