

Grievance redressal mechanism

SPA Bhopal has constituted two different committees named as Grievance Redressal Committee for faculty/staff and Students, which aims to address their concerns and grievances.

Who Can File a Complaint:

Any "aggrieved faculty/staff/students" who experiences grievances or harassment, may file a written complaint related to the concerned Grievance Redressal Committee constituted by SPA Bhopal.

Where to File a Complaint:

All faculty/staff and students have been instructed to approach the committee for any grievances through proper channel.

Grievance Redressal Committee Investigation:

The committee will look into the grievances of the concerned faculty/staff/students and provide proper solution / directions on the matter.

The Grievance Redressal Committee is responsible for conducting a thorough investigation, which includes:

- Examining the complaint and collecting evidence.
- Allowing the accused an opportunity to respond to the allegations.
- Interviewing the complainant, the accused, and any witnesses.

Findings and Recommendations:

After completing the investigation, the Grievance Redressal Committee will submit a report with findings and their recommendations to the competent authority, which may include:

- Taking disciplinary action against the accused if the complaint is substantiated.
- Providing counseling or support to the complainant.
- Proposing necessary actions by the administration to resolve the grievance.