SCHOOL OF PLANNING AND ARCHITECTURE BHOPAL

Final List of Provisionally Shortlisted Candidates for Skill Test & Written Test
Name of Post : Personal Assistant (Group -B)
No. of Post : 01 (UR)
Reference: Recruitment Advertisment No. SPAB/RGO/Advt./2023/18 dated. 02.04.2023

Date of Skill Test & Written Test : 24.01.2024 (Wednesday)

S.No.	Roll No.	Name of the Applicant	Remarks
1	RECT./2023/PA-01	HIMANSHU SHAHI	-
2	RECT./2023/PA-02	NEERAJ KUMAR GUPTA	-
3	RECT./2023/PA-03	SANJEEV TYAGI	-
4	RECT./2023/PA-04	VIPASANA RAGHUWANSHI	-
5	RECT./2023/PA-05	SWARAJITA SHARMA	-
6	RECT./2023/PA-06	KOTESHWAR MUKKERA	-
7	RECT./2023/PA-07	AASTHA SAXENA	-
8	RECT./2023/PA-08	MEENU ASHA CHOUDHARY	-
9	RECT./2023/PA-09	SUJAY RAY	-
10	RECT./2023/PA-10	PRASHANSA TIWARI	-
11	RECT./2023/PA-11	RAVI TAILOR	-
12	RECT./2023/PA-12	DAMINI PAWAR	-
13	RECT./2023/PA-13	RAKESH KUMAR YADAV	-
14	RECT./2023/PA-14	RUPALI SAHU	-
15	RECT./2023/PA-15	SANDEEP KUMAR PATEL	-
16	RECT./2023/PA-16	SAMEER UPADHYAY	-
17	RECT./2023/PA-17	SATYA PRAKASH	-
18	RECT./2023/PA-18	DEEPALI PATHAK	-
19	RECT./2023/PA-19	ASHWANI KUMAR KHANGWAR	Subject to submission of Diploma Certificate of English Stenography from ITI showing clear duration during document verification.
20	RECT./2023/PA-20	PRITEE SHUKLA	Subject to submission of marksheet showing proof of English Shorthand and proof of surname change during document verification.

Note:

1 This is the final list of Provisionally Shortlisted candidates for the post of Personal Assistant after review of representation. No further communication shall be entertained from the Not-Shortlisted candidates in this regard.

2 Skill Test and Written Test will be conducted for all above provisionally shortlisted candidates on 24.01.2024. Call letter indicating schedule of skill test and written test will be seperately sent to the provisionally shortlisted candidates mentioned above through email on the email id provided in their online application form.

3 The syllabus and scheme of examination has already been uploaded on Institute website.

4 Please note that the selection of candidate to the post of Personal Assistant will be made on the basis of combined merit of Skill Test and Written Test

5 All candidates must bring all your original certificates, marks sheets, testimonials, experience certificates, valid caste certificate and other relevant documents for document verification. Candidates have to bring and submit a set of photocopies (self attested) of the relevant documents for submission at the time of document verification. Document verification will be done before skill test.

6   If the applicants mentioned above are serving in CentralGovt./State Govt./Semi Govt./PSUs/ Govt. Funded Institutions/University/ Autonomous Bodies and not forwarded their application through proper channel, they have to compulsorily submit **No Objection Certificate (NOC)** along with **Vigilance Clearance** from their present employer at the time of document verification.

7   Please note that all the candidates whose names are mentioned above are provisionally shortlisted based on the online application, declaration given, information furnished and testimonials submitted by the candidates. In case, it is found that any of the information/document/testimonials is incomplete, concealed or found false at any stage then the candidature will stand cancelled automatically and the Institute will initiate further necessary action against the candidate.

8   As all the communication is being done through email on the email id provided by the applicant in online application form, candidates are advised to also check their SPAM folder. Institute shall not be responsible if the email is undeliverable for any reason from the candidate side and if the applicant has provided invalid email address.

9   Please visit Institute website regularly for further updates.

REGISTRAR