



योजना एवं वास्तुकला विद्यालय, भोपाल

(राष्ट्रीय महत्व का संस्थान, शिक्षा मंत्रालय, भारत सरकार)

School of Planning and Architecture, Bhopal
(An Institution of National Importance, Ministry of Education, Govt. of India)

No. SPAB/RECT./2023-24/573

16.01.2024

सूचना/NOTICE

Sub: Selection process to be followed for the post of Junior Assistant

Ref.: Recruitment notification number SPAB/RGO/Advt./2023/18 dated 02.04.2023

Post – Junior Assistant

No. of Post – 04 (UR-02, OBC-NCL-01, EWS-01)

Date of Written Test : 20.01.2024

Date of Skill Test : 21.01.2024 (Skill Test will be conducted only for the candidates who qualify in Written Test)

The applicants invited to appear in written test for the post of Junior Assistant scheduled to be held on 20.01.2024 may note the following procedures/guidelines/instructions to be followed by the institute for selection of the candidates on the post:

1. Question paper for the written test will be prepared by a committee duly constituted, on the day of exam by picking random questions from the five sets of question papers received from the experts. This process of preparing question paper will be done in presence of the selection committee constituted as per Statutes of School of Planning and Architecture.
2. The qualifying marks for written test and skill test would be 60% respectively.
3. In case the number of candidates qualifying in the written test against a post in each of the category is less than 12, the zone of consideration (cutoff percentage) would be extended to include minimum of 12 candidates against each post.
4. Similarly, in case the number of candidates qualifying in the written test against a post in each category is more than 25, the zone of consideration (cutoff percentage) would be further increased to restrict the number to 25.
5. This means that the number of qualified candidates in the written test for each category would be:
 - Under UR Category (02 posts) – Minimum 24 to Maximum 50 (in case of a tie for the 24th / 50th position, all candidates scoring the 24th / 50th position marks will be considered as qualified for the skill test.
 - Under OBC-NCL (01 post) & EWS (01 post) Category – Minimum 12 to Maximum 25 (in case of a tie for the 12th /25th position, all candidates scoring the 12th /25th position marks will be considered as qualified for the skill test.
6. The candidates qualified for skill test has to undergo document verification before the skill test on 21.01.2024. If the candidate fails to produce the required original documents during document verification, he/she will not be allowed to appear in skill test.
7. The final selection to the post of Junior Assistant will be made based on the combined score of written test-& skill test. In the skill test the candidate should score a minimum of 60% marks to be considered in the final combined merit.
8. In case of a tie on top positions under each category; a separate written test will be conducted at a later stage for those candidates for final selection. The notification to this effect will be put on institute website and will be communicated to such candidates through email.
9. The mode of written test and skill test will be English only.

REGISTRAR

[Handwritten Signature]
16/01/24