

ADVERTISEMENT FOR THE RECRUITMENT OF PROJECT STAFF

This advertisement to select suitable candidates for various conservation projects with scope of the work of the employees and interns would include preparation of architectural drawings with construction details, photo documentation with critical dimensioning, site visits with site supervision and monitoring, preparation of BOQ and DPR. The project staff shall be assigned work on multiple projects.

Eligibility & Remuneration

S.NO	Position	SKILL	EXPERIENCE (IN YRS)	SALARY (PER MONTH)	Duration in months
1	Project Assistant	Architect	0-1 year	40,000	11
2	Project Assistant	Conservation Architect	0-3 year	55,000	11
3	Project Associate	Conservation Architect	4-6 year	70,000	11
4	Project Associate	Senior Architect	7-9 year and above	85,000	11
5	Project Intern	Interns for 6 months and extendable if required.	Students in internship for B.Arch	25,000	6
6	Project Intern	Interns for M.Arch Internship (for 2 months only)	Students in internship for M.Arch (Conservation)	25,000	2

Skills: Knowledge of AutoCAD/ Archi CAD/ Revit/ Google Sketch up/ BIM/ Rhino/ Adobe Photoshop/ InDesign/ GIS/ MS Office. Preference shall be given to the ones with experience in working with LiDAR, Drones, and skilled in Photogrammetry

Other Details:

1. The above posts of Project Associates, Project Assistants and Project Interns are on contract for a period of 11 months (extendable if necessary).
2. Candidates fulfilling above eligibility criteria shall be shortlisted by the institute and shall have to attend the interview through a hybrid mode.
3. Your application should include an application with photograph including details of the post for which you are applying, Name, and Contact details, CV and portfolio that displays your skills. Applications to be sent only on e-mail and do not send hard copies. Please send the applications to cks@spabhopal.ac.in by 5.30 pm on 20th March 2024
4. Contract may be terminated at any time by giving one month's notice or on payment of one month salary in lieu thereof, on either side, without any cause assigned thereto.
5. Duty hours will be a minimum of 8 hours from Monday to Saturday (6 days). This is flexible and may change as per site requirement.
6. The employees may have to be stationed or travel within and outside Bhopal, if required.

7. All travel expenditure related to the project shall be reimbursed by the institute, apart from the project site/city.
8. Accommodation if in the premises of the Institute shall be provided on a paid basis.
9. Accidental Insurance of INR 2 lakhs is compulsory. SPA Bhopal shall provide on actual to maximum of INR 2000 per employee.
10. The Institute reserves the right to increase or decrease the number of posts, not to make recruitment to any post(s) and to accept or reject any application at any stage without assigning any reason therefor whatsoever.
11. The prescribed essential qualifications/experience indicated in the advertisement are bare minimum and mere possession of same will not entitle the candidate to be shortlisted for interview.

Mode of Interview: Hybrid

Last date to apply: 20th March, 2024 (Wednesday).