

# SCHOOL OF PLANNING AND ARCHITECTURE, BHOPAL

## NOTICE

Dated. Bhopal, August 12, 2025

**Contractual Engagement of Project Associate, Project Assistant and Field Enumerator**  
Project: 'Preparation of GIS based Master Plan for Baramulla,  
Sopore and Shopian towns of Jammu and Kashmir

Applications are invited in the prescribed format from eligible and interested candidates for contractual engagement as Project Associate, Project Assistant and Field Enumerator under the project 'Preparation of GIS based Master Plan for Baramulla, Sopore and Shopian towns.

### **1. Name of Position: Project Associate**

**Period of Contract:** 6 months (extendable in the event of extension of the project time line and performance of the candidate)

**Emoluments:** INR 60,000 (consolidated) per month

#### **Eligibility (Academic Qualifications / Skills)**

***Educational qualification:*** Post graduation in Planning (Urban/ City /Town planning/ Regional planning/ Transport planning/ Infrastructure planning/ Environmental planning) or M. Tech in Civil/Environmental Engineering

***Experience:*** 2-3 years

***Required Skills:*** Supervise field surveys, coordinate and liaison with line departments for Data collection and tabulation, conduct stakeholder consultation, technical report writing, preparation of GIS map and analytical skills

### **2. Name of Position: Project Assistant**

**Period of Contract:** 6 months (extendable in the event of extension of the project time line and performance of the candidate)

**Emoluments:** INR 50,000 (consolidated) per month

#### **Eligibility (Academic Qualifications / Skills)**

***Educational qualification:*** Post graduation in Planning (Urban/ City /Town planning/ Regional planning/ Transport planning/ Infrastructure planning/ Environmental planning) M. Tech in Civil/Environmental Engineering

***Experience:*** 0-1 year

***Required Skills:*** Conduct of field surveys, data collection and tabulation, technical report writing, preparation of GIS map and analytical skills

### **3. Name of Position: Field Enumerators**

**Period of Contract:** 30 days

**Emoluments:** INR 1,500/- per day (consolidated)

**Eligibility (Academic Qualifications / Skills)**

**Educational qualification:** Graduation in any discipline or Diploma in Civil / Architecture with required skills in the conduct of field surveys, data collection and tabulation, MS Excel, and Analytical skills. Knowledge of Kashmiri (Koshur) and English language (speaking, reading and writing) is mandatory.

**Last Date of Receiving the Application:** 22nd August 2025

**Method of Selection:** Online Interview: Date, time and link for joining the online interview will be intimated separately via email to the shortlisted candidates.

*Eligible candidates may send their applications to email ID <[ashfaquealam@spabhopal.ac.in](mailto:ashfaquealam@spabhopal.ac.in)>.*

Note: Mere possession of minimum qualifications shall not entitle a candidate to be called for the interview. Institute and the project team reserves the right to shortlist the candidates based on qualifications, work experience and relevant skill set. Institute and the project team reserves the right to withdraw the advertisement without assigning any reason thereof. Incomplete applications will be summarily rejected.